



GLOBAL OFFICE FZ-LLC
▪ Free Zone Specialist, Relocation & Corporate Services ▪
Located in Knowledge Village, Dubai, UAE
Contact sunil@dubai-information-site.com for contact info
Licensed Partner of Knowledge Village / TECOM Free Zone

GLOBAL OFFICE (GO) – THE PROFESSIONAL WAY TO START A BUSINESS!



Christine Orth, Director/Owner

Licensed Partner of Knowledge Village / TECOM Free Zone, Dubai, UAE
Member of: British Business Council, Dubai Press Club, Dubai Business Women Council / Chamber of Commerce Dubai, IBWG International Business Women Group

COMPANY PROFILE

GLOBAL OFFICE FZ-LLC (GO) was founded by Christine Orth (Director / Owner), German national and long-time resident of Dubai. Christine holds a Bachelor Degree in Business Administration (City University, Seattle, USA), various diplomas as certified translator, management controlling, HR and marketing. She has more than 20 years of industry experience and a profound background in international business (Middle East, Europe and USA) and specialises in company start up management. Over the years **GO** has established an extensive network of carefully selected international partners and provides a **One-Stop-Shop-Solution** for businesses wishing to set up new operations or expand their scope in the region.

With more than 7 years of local expertise, **GO** specialises in **company formation** for service, trading and production companies in all UAE free zones. **GO** offers comprehensive service packages ranging from company formation seminars to handling the entire registration on behalf of the client. Based on our extensive market and business knowledge **GO** can offer new entrants into this (vibrant and sometimes confusing) market with in depth analysis of their requirements and provide tailor made options and solutions for each client.

GLOBAL OFFICE is **not** a mass service provider. We prefer to develop long-term business relationships with our clients looking after their needs and strive to provide professional and reliable business services at all levels and at all times.

BROAD NETWORK OF SPECIALISED CONSULTANTS

Based on our network of specialized partners (incl. tax advisors, local law offices, banks, real estate brokers & developers, travel agents, event managers, translators, office services, relocation specialists, PRO, recruitment specialists and many more) and well-established government contacts, **GO** can provide the international investor with a convenient **single-window front-end service** making the transition to the local market very efficient, cost effective and hassle free.

OVERVIEW OF GLOBAL OFFICE CORPORATE BUSINESS SERVICES

✓ COMPANY FORMATION / INVESTOR SERVICES

- Free Zone - FZE, FZ-LLC, FZCO, company formation from A – Z (entire UAE)
- E-Office Free Zone / Virtual Office set up Dubai
- Individual counseling regarding right choice of set up (Domestic, Offshore, Free Zone)
- Contract system (Articles of Association, Board Resolutions, Powers of Attorney, etc.)
- Pre-approvals, categorization & registration with the concerned Government Departments
- License Renewals (Free Zone only)
- Open corporate / offshore bank accounts (with online banking, check book, credit card facilities)
- Assist with IT-Staff recruitment
- Employment / residence visa handling (Free Zone only)

✓ OFFICE / WAREHOUSE SEARCH

- Office / Warehouse Space search
- Office fit-out coordination
- Lease contract processing assistance
- Furnished offices in Business Centers (Dubai, Sharjah, Abu Dhabi)

✓ SEMINARS & BUSINESS SERVICES

- Seminars on company formation & relocation
- Market research
- Exhibition service (organisation & follow up of tradeshow)
- Organising road shows, location search for projects
- Business partner / distributor search & evaluation

✓ REAL ESTATE SERVICES

- Guiding and counseling on the various projects (residential / commercial)
- Advise on locations
- Assistance with sales contract, payment handling
- Assistance with rental or resale
- Orientation tours (introduction of the leading residential / commercial areas)

✓ RELOCATION

- Assist with short and long term rentals (furnished & unfurnished)

✓ PROJECT MANAGEMENT

- Our unique selling proposition (USP) in the market is to serve as a **single point of contact** for all business formation & operation requirements. Our network consultants have entrepreneurial backgrounds in various fields of business and commerce.